

### For the sake of our neighbors:

- please adhere to our arrival times
- do not block driveways
- Wednesdays be aware of trash cans and trash trucks. Please do not block trash cans

### Carline Times:

- Morning Arrival:
  - Please do not arrive before 8:15
  - **Carline ends at 8:40**
  - **After 8:40 please bring your child into the office as a late arrival**
- Morning Dismissal: Please do not arrive before 10:50.
  - **Carline ends at 11:10**
  - **After 11:10 please pick up your child in the office as a late pick up**
- Afternoon Arrival: Please do not arrive before 11:50
  - **Carline ends at 12:10**
  - **After 12:10 please bring your child into the office as a late arrival**
- Afternoon Dismissal: Please do not arrive before 2:15
  - **Carline ends at 2:40**
  - **After 2:40 please pick up your child in the office as a late pick up**

### Arrival Procedures:

- Cars enter into our parking lot from: Central Street
- Right onto Dean Street
- Right into parking lot when open
- Follow cones around building and stop at Dean Street cones
- Park car
- Unload child as quickly as possible as we can only move cars along once **all** have entered the building
- Staff takes hands of children and walks them into school
- Staff will direct the cars to pull out onto Dean Street once all children are in the building
- Please turn right to exit onto Dean Street

### Dismissal Procedures:

- Cars enter into our parking lot from: Central Street
- Right onto Dean Street
- Right into parking lot when open
- Follow cones around building and stop at Dean Street cones
- Park Car
- Put sign with name in car window
- Get out of vehicle to await child
- Staff will take child to you
- Please buckle children in as quickly as possible as we can only move cars along once **all** have been buckled into their cars.
- Staff will direct the cars to pull out onto Dean Street once all children have been buckled into cars
- Please turn right to exit onto Dean Street

### Other Information:

- Cars will not be allowed to enter carline turning left from Summer Street/Dean Street
- Carline Signs are color coded by room. If you need more please just ask.
- If you need to come in the building or continue a conversation with staff or parents please do not hold up the carline but park elsewhere after the carline.
- Please **Do NOT PASS** the school bus when the red lights are flashing.

